



WAIRARAPA COVID-19 RECOVERY JOINT COMMITTEE

Agenda

NOTICE OF MEETING

An extraordinary meeting will be held in the Council Chambers, 18 Kitchener Street, Martinborough (old i-Site building) on Monday 27 July 2020 at 2:00pm. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

MEMBERSHIP OF THE COMMITTEE

Mayor Alex Beijen (SWDC) Chairperson, Mayor Greg Lang (CDC) Deputy Chairperson, Mayor Lyn Patterson (MDC), Cr Brent Gare (MDC), Cr Rebecca Vergunst (CDC), Cr Rebecca Fox (SWDC) and up to four iwi representatives (one representative from each of the iwi entities with mana whenua in Wairarapa: Rangitāne Tū Mai Rā Trust / Rangitāne o Wairarapa / Ngāti Kahungunu ki Wairarapa / Ngāti Kahungunu ki Wairarapa Tāmaki Nui-a-Rua Settlement Trust).

QUORUM

Six members, with at least one from each iwi and one from each of the territorial authorities.

Open Section

- A1. Apologies
 - A2. Conflicts of interest
 - A3. Public participation
 - A4. Actions from public participation
 - A5. Confirmation of Minutes Pages 1-3
Proposed Resolution: That the minutes of the Wairarapa COVID-19 Recovery Joint Committee meeting held on 16 June 2020 are a true and correct record.
 - A6. Extraordinary business
- B. Decision Reports**
- B1. Wairarapa Recovery Report Pages 4-17

C. Information Reports

- C1.** Ko Wairarapa Tenei to provide a verbal report on their Recovery Plan



WAIRARAPA COVID-19 RECOVERY JOINT COMMITTEE Minutes from 16 June 2020

Present:	Mayor Lyn Patterson (MDC), Mayor Greg Lang (CDC), Mayor Alex Beijen (SWDC), Cr Brent Gare (MDC), Cr Rebecca Vergunst (CDC), Cr Rebecca Fox (SWDC), Robyn Potangaroa (Ngāti Kahungunu), Tirau TeTau (Rangitāne o Wairarapa), Jason Kerehi (Rangitāne o Wairarapa), Hera Edwards (Ngāti Kahungunu) via audio-visual conference until 2:15pm.
Officers In Attendance:	Dave Gittings (Wairarapa Recovery Manager), Kim Rudman (Alternate Wairarapa Recovery Manager SWDC), Kate Conroy (Alternate Wairarapa Recovery Manager CDC), Kathryn Ross (MDC Chief Executive) via audio-visual conference, Jane Davis (CDC Chief Executive), Euan Stitt (SWDC Group Manager Partnerships and Operations), and Suzanne Clark (Committee Advisor).
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough and was conducted in public between 1:30pm and 2:41pm.

Open Section

Mayor Lyn Patterson assumed the Chair

Mr Potangaroa opened with a karakia.

A1. Election of a Chair

Mayor Patterson tabled information on the two voting systems as outlined in the Local Government Act 2002.

WAIRARAPA COVID-19 RECOVERY JOINT COMMITTEE RESOLVED (WRJC2020/01):

1. To use voting system A for election of a chair as follows:

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee who are present and voting. This system has the following characteristics:

- (a) There is a first round of voting for all candidates;
- (b) If no candidate is successful in the first round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (c) If no candidate is successful in the second round, there is a third round, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

In any round of voting, if two or more candidates tie for the lowest number of votes, the person to be excluded from the next round is resolved by lot.

(Moved Mayor Patterson/Seconded Cr Gare)

Carried

Mayor Patterson called for nominations for the position of Chair.

Cr Fox nominated Mayor Beijen.

This nomination was seconded by Cr Gare.

As there were no further nominations, Mayor Beijen was elected as the Chair of the Wairarapa COVID-19 Recovery Joint Committee.

Mayor Alex Beijen assumed the Chair

A2. Election of a Deputy Chair

Mayor Beijen called for nominations for the position of Deputy Chair.

Mayor Patterson nominated Mayor Lang.

This nomination was seconded by Mr Potangaroa.

As there were no further nominations, Mayor Lang was elected as the Deputy Chair of the Wairarapa COVID-19 Recovery Joint Committee.

A3. Apologies

There were no apologies.

A4. Conflicts of Interest

There were no conflicts of interest declared.

A5. Public Participation

There was no public participation.

A6. Actions from Public Participation

There were no actions from public participation.

A7. Extraordinary Business

There was no extraordinary business.

B Decision Reports

B1. Recovery Plan Report

Members discussed the iwi liaison role and there was general agreement that iwi could provide input to the appointment of an iwi liaison member to the Recovery Project Team. Members discussed including the Department of Conservation as an Environmental Advisory Group and that Wairarapa Community Networks could be well placed to be the Advisory Group for all non-profit organisations in the Social

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Page 2

Focus Area, ensuring that the scope provided for the Recovery Plan to be community led, the need for resources to enable implementation and community engagement, community input to date including issues and trends, establishing a baseline and then how success should be measured, the role of the Wellington Economic Development Agency for economic growth and recovery, identifying a lead for social recovery, ensuring hard to reach groups were engaged, and that the Recovery Plan was a living document and would be updated following engagement.

WAIRARAPA COVID-19 RECOVERY JOINT COMMITTEE RESOLVED (WRJC2020/02):

1. To receive the Recovery Plan Report.
(Moved Cr Fox/Seconded Mr Potangaroa) Carried
2. To note the Draft Wairarapa COVID-19 Recovery Plan is the first version of the plan, and that the plan will be further developed with input from the Wairarapa community.
(Moved Mr Potangaroa/Seconded Cr Gare) Carried
3. To adopt the Wairarapa COVID-19 Recovery Scope.
(Moved Cr Fox/Seconded Cr Vergunst) Carried
4. To endorse the Wairarapa COVID-19 Recovery Plan version 1.
(Moved Mayor Beijen/Seconded Mayor Lang) Carried
5. To agree that the Wairarapa COVID-19 Recovery Plan is further developed through each Council's upcoming engagements.
(Moved Cr Fox/Seconded Mayor Lang) Carried
6. To agree to refer to the Chief Executives to arrange resources to support the development of the Wairarapa Recovery Plan and actions.
(Moved Mr Potangaroa/Seconded Cr Gare) Carried

Confirmed as a true and correct record

.....(Chair)

.....(Date)

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Wairarapa Recovery Report

27 July 2020

Agenda Item B1

1. PURPOSE

To Update the Wairarapa Recovery Committee on the recovery co-ordination.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. BACKGROUND

In December 2019 a new pneumonia like illness was first reported to the medical fraternity from Wuhan in China. By early January 2020 a new type of coronavirus had been identified and isolated. In February the World Health Organisation (WHO) designated the newly identified coronavirus as “coronavirus 2019” or as we have become more familiar COVID-19.

On 11 March, the WHO declared an official pandemic.

On 23rd March 2020, the number of cases in New Zealand surpassed 100. Director-General of Health, Dr Ashley Bloomfield, confirmed 36 new cases in New Zealand, bringing the total to 102 with all cases been connected to international travel. However, two cases, confirmed on 21 March, could not be linked to overseas travel (one in the Wairarapa) and were treated as the first cases of community transmission within New Zealand.

At midnight on the 25th March 2020 New Zealand moved to COVID level 4. This has become a prominent part of New Zealand’s history and referred to as lockdown. At that time there were a world-wide 72,757 confirmed cases of COVID-19 and 16,231 people had died.

As at 20th July 2020 there have been 14.5 million reported cases and over 600,000 deaths directly attributed to COVID-19.

4. WAIRARAPA RECOVERY COMMUNICATIONS

Since the previous report in June, the recovery team have developed a communications scoping document to provide a communications specialist a framework for the upcoming comms strategy (**Attachment 1**). A Communications and Marketing specialist and has been contracted by South Wairarapa District Council to undertake writing the communications

strategy which will be overseen by Masterton District Councils' Communications and Marketing Manager. In conjunction with the writing of the strategy, recovery branding and awareness has commenced with an awareness advertisement appearing in the Wairarapa Times Age midweek edition (**Attachment 2**).

A Wairarapa recovery website has been set up and provides links to each Council's own website to promote individual Council's recovery work. The website (www.wairaraparecovery.nz) will provide information on any shovel-ready projects and Council plans. The website contains information and links to other organisations such as Destination Wairarapa, funding opportunities, and information from Central Government including Central Government assistance and support packages.

The website will also contain a downloadable update that the team will prepare. An example of the format to appear on the website providing a public update is attached (**Attachment 3**). Note that this document is unfinished at this point with more economic reporting, environmental and social updates to be added in.

5. WAIRARAPA RECOVERY ECONOMIC MONITORING

A large amount of economic data is being collected, notably by the Wairarapa Economic Development Strategy (WEDS) group, and that data will be posted on the Wairarapa Recovery website. In addition to the broader economic data we will post relevant data from each Council such as the building consent numbers for each District, displayed below.

The relative numbers of building consents have reduced in comparison to the same time last year for all Councils, but the total value of works has substantially increased. The increased value suggests there are some large-scale building investments, and confidence, continuing within the Wairarapa.

SWDC	Building Consent applications	Value of consents
Mar/Apr/May 2019	146	\$9,960,050
Mar/Apr/May 2020	120	\$18,492,754

CDC	Building Consent applications	Value of consents
Mar/Apr/May 2019	98	\$10,935,661
Mar/Apr/May 2020	91	\$15,603,004

MDC	Building Consent applications	Value of consents
Mar/Apr/May 2019	228	\$23,272,839
Mar/Apr/May 2020	120	\$30,671,827

In addition to building consents, property sales have remained strong with reportedly very strong sales volumes, high numbers of multiple offers presented on properties, and prices achieved consistently exceeding expectations across the Wairarapa.

6. SIGNIFICANT RECOVERY ACTIVITIES

6.1. Mayors Taskforce for Jobs Community Recovery Programme

The Mayoral task force for jobs (MTFJ) is a combined joint venture between the Ministry of Social Development, South Wairarapa District Council and Carterton District Council to get 50 young people into jobs or training within the next 12 months.

The MTFJ Community Recovery Programme has helped rural councils assist small to medium sized businesses (SMEs) with recruitment, training and subsidies, to help them take on young workers or those who have been displaced due to the impact of the Covid-19 crisis. The combined project will be reported on through the recovery team as the project progresses. Funding between the 2 districts may be up to 1 million for the current financial year.

The eligibility requirements unfortunately preclude Masterton District Council from direct funding, but Masterton residents will be included in the job placement projects.

6.2. Hood Aerodrome

A major Government investment will see construction on a revamped Hood Aerodrome get underway this year, creating jobs and boosting the local economy. The \$10 million investment from the Government's recently announced infrastructure fund will support Masterton District Council to get the project into construction.

The project will widen and extend the runway, including realigning the road and purchasing strategic land. It will also extend the taxiway and apron, upgrade the lighting, improve effluent, water and power on site, and fund increased security and CAA certification.

Construction in the first year is estimated to create 53 jobs locally, with a further 29 in the Wellington region, and once fully operational the project will support 200 employment opportunities in Wairarapa. Hood Aerodrome is an important asset to the Wairarapa, providing essential transport infrastructure and hosting major events like Wings over Wairarapa.

6.3. Masterton Forestry Roding

During June the Government announced funding from the Provincial Growth Fund for road and rail improvements across the country, including \$1m of this for tree removal and maintenance on high-risk roads across the Masterton district, employing 10 people. This work is underway in partnership with NZ Forest Works Ltd and Arb Innovations. There have been 10 staff employed on ground, with 4 new employees last week and another 2 potential staff members have been interviewed this week. All of the new staff and interviewees have come to the contractors through MSD / Work and Income and there has been will continue to be a really strong focus on the training and future employment objectives of this project.

The \$60 million worth of funding announced in June also included funding for work and employment (including redeployment) opportunities on the Wairarapa Rail Line.

6.4. Masterton Skate Park

The Government also announced \$1.3M for improvement works to the Masterton skatepark. The project is community-led with Council support and the redevelopment that has been funded in principle was designed by Masterton youth and an award-winning landscape architecture company. Once complete, the improvements will provide new experiences for our local families, recreational activity to support community and youth wellbeing, include job creation, event-hosting possibilities, retail opportunities and grow the skatepark as a regional attraction for visitors.

6.5. Other “Shovel Ready” projects

The Councils and others in Wairarapa have made applications for a number of shovel-ready projects into various government funding programmes. There is an expectation that some of these projects will be confirmed as receiving funding in the next few weeks. Announcements will be made as decisions on the applications are made.

7. WAIRARAPA SOCIAL RECOVERY ACTIVITIES

Alongside the economic impacts of COVID-19 the social recovery of the Wairarapa is an important pillar of the recovery plan. Key partners and sectors were identified in the scoping document adopted by the Committee (Iwi, WaiDHB, Work and Income (MSD), Connecting Communities Wairarapa, Caring for Communities Wellington, Education providers, Housing, Police/ Justice). To ensure this pillar makes progress the Mayor of Masterton has agreed to call together an initial group of partners, community representatives and providers to discuss next steps next month (August).

8. WAIRARAPA RECOVERY KEY PHASES

Despite the Oxford University group reporting promising results from their stage 1 vaccine trials, the COVID-19 pandemic continues to increase outside of New Zealand’s borders and there remains a potential for community spread of the disease within New Zealand. Any future planning for Wairarapa recovery will need to keep this in mind. However, presented (**Attachment 4**) is a high-level, phased timeline indicating some key points in which the Wairarapa Recovery Committee may assess its role and future involvement.

Phase 1 continues from the recovery team commencement and the founding of the Wairarapa Recovery Committee.

Phase 2 provides an important milestone at the end of the wage subsidy and mortgage holiday schemes, which will have a yet unknown impact on the Wairarapa community. A greater level of coordination may be required by the recovery team and Committee through to phase 3 (or beyond).

Phase 3 begins at the start of the 2021 calendar year and it is at this point that a review of the level of coordination that is to be undertaken by the recovery team is scheduled. This may mean a reduced or altered reporting/meeting sequence.

The end of the financial year 2021 does not signal the end of the recovery but a checkpoint in which to analyse future Council involvement

9. WELLINGTON REGIONAL RECOVERY: UPDATE

The purpose of the Wellington Regional Recovery Group is to:

- Position the Wellington region to maximise the opportunities and minimize the impacts that result from COVID-19.
- Provide confidence to Central Government and the private sector that the region's local authorities have shared goals and are in alignment.
- Identify priority actions for the region that achieve bigger impacts, cost savings and efficiencies through regional collaboration.

The Wairarapa recovery team continues to actively contribute to the wider Wellington Regional Recovery Group. The group is currently scoping a range of regional recovery initiatives across the social, economic, infrastructure, and governance and collaboration themes. The initiatives are based on the following goals:

- Goal 1: Enhance the capability of NGOs and community groups to be more self-reliant
- Goal 2: Create economic opportunities for visitors to spend time and money within the region
- Goal 3: Lay the foundation for future infrastructure investment from Government
- Goal 4: Strengthen regional governance and collaboration for long-term benefits

10. RECOMMENDATIONS

That the Wairarapa Recovery Committee:

1. **Receives** the report.
2. **Adopts** the Wairarapa Recovery milestone timeline noting the decision phase indicators

Dave Gittings
Wairarapa Recovery Manager

ATTACHMENT 1: Wairarapa Recovery communications scoping doc

ATTACHMENT 2: Wairarapa Times Age midweek edition advertisement & Website images

ATTACHMENT 3: Wairarapa Recovery July update

ATTACHMENT 4: Wairarapa Recovery key phases – Timeline

WAIRARAPA COVID-19 RECOVERY: COMMUNICATIONS SCOPE

DOCUMENT PURPOSE

Communications planning and execution is crucial to the delivery of the Wairarapa COVID-19 Recovery Plan.

This document provides an overview of the objectives and requirements of the communications function and should be read in conjunction with the Wairarapa COVID-19 Recovery Plan and the Wairarapa COVID-19 Recovery Plan Scoping Document.

BACKGROUND

The COVID-19 pandemic, and the New Zealand Government's response to it, has significantly impacted the social and economic wellbeing of the country. While the short-term impacts have been very clear, the full scale and scope of consequences will continue to evolve and won't be realised for some time. We anticipate that the impacts will be significant and long lasting globally, nationally, and here in the Wairarapa.

Masterton, Carterton, and South Wairarapa District Councils are working together to develop the Wairarapa Covid-19 Recovery Plan. This approach ensures an integrated and consistent approach to recovery for the people of the Wairarapa, as well as a single point of contact for Iwi, the public, community groups, and our other partners.

COMMUNICATIONS

Requirements

The communications role will be overseen by Masterton District Councils' Communications and Marketing Manager, Shanna Vatselias.

Shanna played a key leadership role in the joint Wairarapa EOC, overseeing the Public Information Management (PIM) Desk during the COVID-19 Response.

Shanna's oversight and quality assurance of communications collateral during the recovery phase will ensure consistency and continuity of a communications approach that is acknowledged to have been very successful to date.

Hours

It is recommended that the role be fulltime (35-40 hours per week) for the first two weeks in order to get the initial communications plan drafted and to establish ongoing phases/ engagement activities.

It is estimated that the ongoing requirement for the communications role will fluctuate between 10 and 20 hours per week, depending on what engagement and communications activities are being delivered.

Competencies

The following competencies are required to successfully fulfil the Recovery communications work:

- Keen eye for strategic outcomes, and ability to link implementation to the end goal of developing confidence amid community.
- Ability to take the high-level and strategic and make it meaningful to our community
- Experience in stakeholder engagement, with a preference for experience in community engagement)
- Ability to implement tactics like media relations and website management.

Initial objectives

Our initial communication objectives during recovery are:

1. Provide clear, relevant, accurate and timely information;
2. Two-way communication with our community including providing appropriate channels for feedback;

3. Ensuring information is accessible by our diverse communities and stakeholders; and
4. Be able to adapt communication methods to meet changing situations, needs and requirements.

Scope

SCOPE	
In scope	Not in scope/ exclusions
Develop a COVID-19 Recovery communications plan in consultation with other relevant parties, including setting a vision for recovery.	
Review and extend on communications objectives outlined in this document, and identification of how communications objectives will be met.	
Analyse stakeholders and develop a plan that outlines target audiences, key messages and communications strategies/ channels/ tactics.	
With oversight from MDC Communications and Marketing Manager, advise the Wairarapa Recovery Manager to aide decision making about execution of communications plan.	
Support delivery of public engagement activities, including assisting with workshops and public facing engagement activities.	
Develop a repository / database for capturing feedback from the community and key stakeholders.	
Work with the three Wairarapa Councils to utilize existing and planned communication and engagement activities to highlight the Wairarapa Recovery Plan.	Council BAU communications.



Wairarapa Recovery

Recovery

The COVID-19 Pandemic has significantly impacted people in our region.

Lockdown changed how we work, how we socialise and how we live.

The three Wairarapa councils recognise the far-reaching impacts of COVID-19 and have banded together to provide support and assistance to our communities.

Over the coming months the Wairarapa Recovery Team will be working hard to get new projects and initiatives up and running to support the growth and recovery of our region.

Wairarapa – a great place to live, work and play

Wairarapa residents have a strong sense of community, we are resilient and look after each other in times of need. Our focus for recovery is about banding together, showing our pride for our region, looking after each other and looking after everything local.

The Wairarapa Recovery Team has been set up to provide assistance and advice for restoring and enhancing our community's social, economic, environmental and cultural wellbeing. Not-for-profit organisations, iwi-led

and community groups are all working together to focus on our wellbeing goals. As the Wairarapa Recovery Team develops further, we will get a better understanding of the key issues and opportunities facing the Wairarapa region. This will help us to better target activities to support recovery.

Proud to live here

So many locals are doing awesome things in the Wairarapa. We are often asked by locals what they can do to support our communities through recovery. The simplest and easiest way is to support our local businesses by spending locally.

What else can you do to support recovery?

- Give to our Foodbanks
- Donate your time to local community groups
- Get out and support our local tourism operators
- Take advantage of our parks and reserves
- Indulge in our amazing local food and wine
- Pay it forward – tell others about our amazing people and places.

Want to know more?

To find further information about recovery in your community please visit us at www.wairaraparecovery.nz

There you will find information on the shovel-ready projects getting underway in your area, council plans, funding information and links to other organisations that we are working closely with.

The page is set up to receive submissions and requests. Your views, ideas and initiatives are important to us as we continue to develop our goals.

Council is working closely with Business Wairarapa to gather valuable recovery information for small businesses.

Our recovery support project aims to complement Central Government initiatives such as the wage subsidy scheme, mortgage holidays and business finance guarantee scheme.





ABOUT WAIARAPA RECOVERY

The COVID-19 Pandemic has significantly impacted people in our region.

Lockdown changed how we work, how we socialise and how we live. The three Wairarapa councils recognise the far-reaching impacts of COVID-19 and have banded together to provide support and assistance to our communities. Over the coming months the Wairarapa Recovery Team will be working hard to get new projects and initiatives up and running to support the growth and recovery of our region.

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- Pay it forward – tell others about our amazing people and places
- Let us know what you think

WHAT'S ALREADY HAPPENING

Shovel Ready Projects

We are currently compiling information on what is ready to go. Please come back and check soon.

Useful Sites with More Information.

- Ministry of Health (MOH)
- Health.govt.nz
- IRD
- Wellbeing recovery framework
- Citizens Advice Bureau
- Destination Wairarapa
- MSD Community awareness and preparedness grant fund

GET INVOLVED

Have Your Say

Your views, ideas and initiatives are important to us as we continue to develop our goals, so please use the form below to let us know. Council is working closely with Business Wairarapa to gather valuable recovery information for small businesses. Our recovery support project aims to complement Central Government initiatives such as the wage subsidy scheme, mortgage holidays and business finance guarantee scheme.

Name *

First Last

Email *

Phone

Address

Street Address

Address Line 2

Town/Area Postcode

Wairarapa COVID-19 Recovery

JULY 2020 UPDATE

July Update

Since our last meeting:

- Communications resource acquired for Recovery work
- Website has been established for Recovery items, new update etc.
- Commencement of branding in local paper & other mediums.

About to start:

- Communications strategy plan development.
- Recovery branding & awareness
- Shovel ready projects.
- Regional initiatives.

Want to know more?

www.wairaraparecovery.nz

Wairarapa Recovery focus areas

Given the rapidly changing environment that is set to continue for both our region and nation, our recovery focus areas continue to be :

Social

To foster and grow the health of our community.

Environmental

To facilitate a recovery that enhances the natural Wairarapa environment.

Economic

To provide an enabling environment to sustain and grow businesses and jobs in the Wairarapa.

Cultural

To enhance the shared beliefs, values, customs, and behaviours that make up our Wairarapa Communities.



SOUTH WAIRARAPA
DISTRICT COUNCIL
Kia Reretahi Tūtau



TE KAUNIHERA-Ā-ROHE O TARATAHI
CARTERTON
DISTRICT COUNCIL

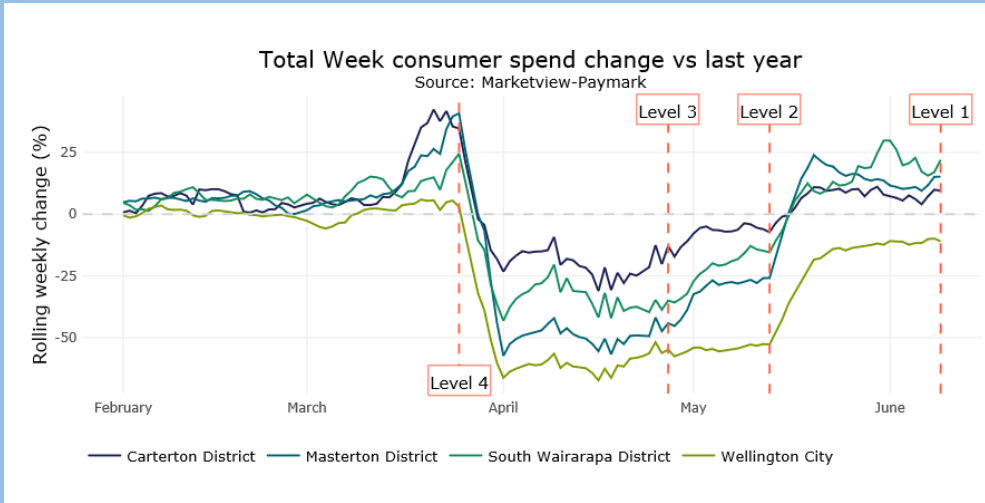




Economic Recovery

Spending, Property and Building

Wairarapas' economic recovery is well underway. In all 3 regions the weekly consumer spend is back to pre-COVID levels



Building consents continued to be processed throughout the nationwide lockdown. While the total number of applications were down on the same time last year the value of the building consents processed far outstripped the value of consents processed over the same period during the previous year

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Mar/Apr/May 2019	146	\$9,960,050
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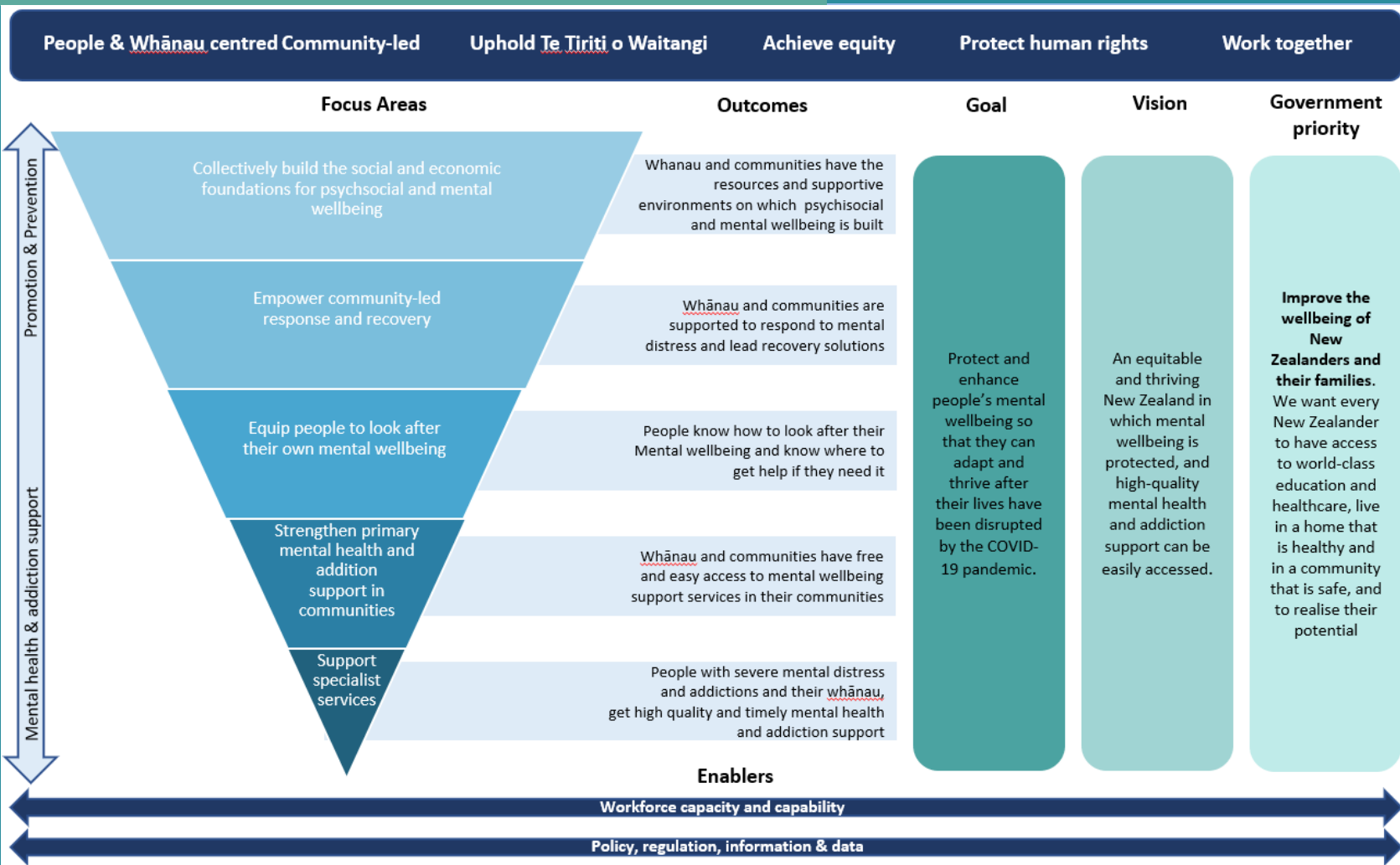
MDC	Building Consent Applications	Value of Consents
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"June was a spectacular month at Tremains Wairarapa with very strong sales volumes, high numbers of multiple offers presented on properties, and prices achieved consistently exceeding expectations"
- Victoria Koszegi - Sales Manager



Social/Cultural Wellbeing Recovery

The Wairarapa recovery team are working with the MOH Psychosocial and Mental Wellbeing Recovery framework



We will continue to report back on this framework working in with Government and NGO's to ensure the Wairarapa community is well cared for. Further information regarding the MOH Psychosocial and Mental Wellbeing Recovery framework can be found here -

<https://www.health.govt.nz/system/files/documents/publications/covid-19-psychosocial-mental-wellbeing-recovery-plan-15may2020.pdf>

Recovery Timeline

